



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	CK COLLEGE OF EDUCATION
• Name of the Head of the institution	Dr . S . SINGARAVELU
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9894426785
• Mobile No:	9344934798
• Registered e-mail	ckcedcud@gmail.com
• Alternate e-mail	principal@ckcoe.org
• Address	Jayaram Nagar, Chellankuppam
• City/Town	Cuddalore
• State/UT	TAMIL NADU
• Pin Code	607003
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	TAMIL NADU TEACHERS EDUCATION UNIVERSITY				
• Name of the IQAC Coordinator	S .PERUNDEVI				
• Phone No.	9626684928				
• Alternate phone No.	04142227454				
• Mobile	8124440795				
• IQAC e-mail address	perundeви@ckcoe.org				
• Alternate e-mail address	perundeви061981@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ckcoe.org				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ckcoe.org/document.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.59 28/03/2017 27/03/2022	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			12/10/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Preparation of SSR for Second cycle of Accreditation 2. Working towards Energy Conservation and Sustainable practices in the campus 3. Mapping of CO with teaching plan 4. Organization of Seminars /Training workshops for faculty and non teaching staff 5. Online Feedback form</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of SSR	Submission of SSR for Second Cycle Accreditation
Career Guidance Lectures	<p>1. A session on Career opportunities in teaching Sector jobs was conducted and 179 students attended the session</p> <p>2.A session on Career Opportunities in online class application was conducted and 67 students attended the session</p> <p>3.A session on Career opportunities as Computer class was conducted and 64 students attended the session</p>
Online Seminars and Conferences to be held	A number of Webinars were organised by the various departments in the Online mode.
To streamline Alumni Association	A Committee of teachers was deputed to enhance the interaction with the Alumni.
Focus on Gender equity	Women empowerments : National girl child day celebration on 24.01.2023.
Celebration of World Environment Day 2022	<p>IQAC, the Department of Biological science, celebrated the World Environment Day 2022 on 5th June, 2022. Dr. Krishnapriya Tamma from Azim Premji University, Bengaluru delivered the keynote speech on the topic "Characterizing Ecosystem States and Qualifying Resilience of North East India</p>
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Council	20/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	01/03/2024

15. Multidisciplinary / interdisciplinary

The NEP requirements are effectively included into the curriculum of CK College of education, cuddalore. This institution's teaching and learning pedagogy guarantees that students' intellectual, scientific, emotional, social, and cultural growth are integrated. Qualitative research Learning styles and classroom dynamics Impact of online learning Alternative transactional strategies Structured mentoring Moduling skill based job oriented courses Addressing environmental issues . Some of the good practice/s of the institution to promote multidisciplinary/interdisciplinary approach in view of NEP 2020- Multi-disciplinary methodology Cross curricular pedagogical approach Play-making theatre into content, choreography amenable to teach content. STEAM Based Pedagogy Aesthetics of teaching methodologies

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC): The initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed by NEP 2020- The present course structure of the college: B.Ed course is divided into 4 Semesters. Semester 1 350 marks for theory, 150 marks for practicals with 25 credits. Semester II, 350 marks for theory, 150 marks for practicals with 25 credits. Semester III 500 marks for practicals with 25 credits. Semester IV 350 marks for theory 150 marks for practicals with 25 credits. Through the Learning Management System, faculty members actively participate in developing their own curricula and pedagogical approaches within the framework that has been approved. To enrich their educational experience, students are encouraged to enroll in and successfully finish courses on online learning environments like Swayam and Coursera.

17. Skill development:

The institution is committed to the cause of skill development of our students as articulated in our vision, mission and core values. The Programme Outcomes (POs) of the College, namely, Global

Competence, Responsible Citizenship Behaviour, Sustainability Consciousness, Ethical Orientation and Lifelong Learning are the explicit expression of this commitment. Engaged Competence Enhancement (ECE), the functional paradigm of the College, emphasizes the different components of competence such as Knowledge, Skills, and Values (KSV). Our skill development efforts are anchored in the five preferential areas of Programme Management, Employability, Research, Community Engagement, and Sustainability (PERCS). The application of experiential learning coupled with the PIMER approach makes skill development easier and abiding. With the changing needs in the workforce, academic institutions are required to train and equip students with the current needs of job markets. Skill Development is an inseparable component of education in the 21st century. In order to make the students ready for the job market and build their core competencies to face real-life challenges they must have the required knowledge, skills, and abilities both professionally and life skills. The College continuously strives to create a skilling ecosystem through workshops, talks, interactive sessions, IIY, etc. The institution is in talks with prominent organisations that work in the domain of skilling the students. The Institution gives preference to skill development of all the students for employability. In this regard, efforts have been taken to inculcate Vocational skills through soft skill, communication skill, aptitude by collaborating with our group of institutions.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Even before the NEP 2020, the College promoted the use of Indian language, culture and value system. The College follows bilingual mode for classroom teaching and other activities. Various initiatives like Indian Culture Society, Indian Music Society aim at inculcating a sense of pride and respect towards one's motherland. There are multiple events being organised like Diwali Mela, Onam celebration, christmas & pongal celebrations etc for promoting respect for Indian culture amongst the students. bilingual teaching..perspectives from indian know system. Students are also encouraged to participate and represent the college in events of such nature that enhance integration of Indian Knowledge systems organised by other colleges and institutions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

There are systemic interactions among faculty members, departments and the College in the entire process of OBE transactions. The procedure begins with an annual curriculum plan in the departments which is further integrated with the college level plans

incorporating the college academic calendar. POs and PSOs are introduced to the students at the transaction level during the induction programme. At the beginning of the semester, each faculty member in charge of the course introduces the Course Outcomes (COs) to the students and explains the mode of delivery and assessment. Students are informed about the mapping of COs with PSOs and POs. With the dedicated and concerted effort of the entire group of faculty members, under the leadership of a core team, the institution developed a macro enabled Excel template to assess the students' academic performance followed by feedback. OBE at CK college is a fully customized framework, evolved internally. A critical study conducted in the College on the existing OBE framework revealed that it only maps the academic performance of the students. Moreover, it followed the summative assessment framework using the POPSO-CO mapping logic. We observed that mapping only the summative assessments does not reflect the CK college graduates' integral transformation. Hence, we decided to integrate the data of the formative and summative assessments to make them more comprehensive. One of the objectives of NEP 2020 is the transformation of concepts into practice. Several new initiatives have been taken by the college in this direction: Creating a learner centric environment: focus on students' understanding of the outcomes of the course; facilitating academic and research as well as problem solving skills-based discussions conducted in the class. Mentoring and continuous assessment of learners: Mentor-mentee meeting conducted on regular basis to address several problems of students. Encouraging application of knowledge for solutions: Students were sensitized towards the sustainable environmental goals through the classes taken as a part of their curriculum under Environmental Science course.

20.Distance education/online education:

The pandemic has forced institutions to have a definitive program for online education. Our institution has used the opportunity and potential of our faculty and infrastructure in offering the courses through online platforms. Students were offered the regular B.Ed. curriculum through online mode for two years. Students were encouraged to take up courses for their upskilling. As MOOCs have emerged as a platform of open and distance learning and SWAYAM platform is offering MOOCs, our institution has pitched on online courses through SWAYAM for B.Ed. students. The institution has earmarked three hours per week for students to take up online courses and our students have taken up the following courses through SWAYAM/DIKSHA during the last semester: "Learning & Teaching", , "Academic Research and Report Writing", "Communication Skills

emploability" "Early childhood" Understanding discipline and subjects" senior secondary school subject, and "Guidance & Counselling." Vocational education integrates knowledge, attitudes and skills for particular occupations. It encompasses not only skills but theoretical knowledge, attitudes and mind-set and soft skills required for this particular occupation. NEP aims at integrating vocational educational programmes in a phased manner in all higher education institutions. Our institute is in the process of designing various vocational courses for the benefit of pre-service and in-service teachers. New technologies involving artificial intelligence, , handheld computing devices, and adaptive computer testing devices for students will be introduced shortly in our institution. Use of integration of technology to improve multiple aspects of education will be supported, adopted and provided to students. This requires institutional arrangements with regard to infrastructure that ought to be provided for teacher educators and students At present, using technology platforms such as SWAYAM/DIKSHA for online training of teachers and in future also will be encouraged and credits will be considered, so that standardized training programmes can be administered to a large number of teachers within a short span of time. The recent rise in epidemics and pandemics necessitates that we are ready with alternative modes of quality education. The institution uses online portals and online presentations, seminars, games puzzles, quizzes, Google forms and so on. Google classroom supports the students in communication and collaboration with others. Instant feedback from the teacher provides them with personalized learning. Face to face interaction with two-way video, two way audio interfaces will be provided. There are numerous challenges in online assessment and examination. The existing digital platforms are used extensively but equipment will be expanded further to meet the current and future challenges.

Extended Profile

1.Programme

1.1 1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 100

Number of students during the year

File Description	Documents
Data Template	View File

2.2 100

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 89

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 16

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 16

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	1
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	100
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	100
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	89
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File

3.2	16
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	3017466100
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- CK College is required to follow syllabus set by parent University, Tamil Nadu Teachers Education University of Chennai.
- Academic processes are streamlined with timetables and workloads for each academic session.
- Our teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. Most of our faculty members are part of curriculum review, assessment and evaluation committees at University level.
- The college employs technologically enabled infrastructure, with special assistance for our students. Various internships, projects, and field trips facilitate experiential learning.
- CK College library provides access to vast repertoire of international and national journals, books and e-resources .
- CK College is one of the few colleges that offer Win@life class. This class impart life skills, thus providing

opportunities to build bridges with the world of work.

- CK College has a strong tutorial and mentor-ward system. Here, smaller groups of students are created in order to facilitate individualized discussions. Students requiring further support are guided to professionals.
- At CK College, we believe that education is a dialogic process, and a robust feedback system gives us opportunities for growth. Feedback forms for all stakeholders are uploaded on college website. CK College endeavors to raise consciousness of our students about how gender-based inequalities, neglect of environmental concerns hamper an individual's growth in order to prepare them to participate in society as mindful individuals.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://tnfeu.ac.in/admin/file_storage/cms/B.Ed.%20Regulations%20&%20Syllabus%20%20%20Semester%20Pattern%202021-2022%20-182%20pages.pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is created to provide a proper structure to the functioning of various curricular, cocurricular and extra curricular activities in one academic year. There are four levels in implementation:

1. All important days and events are celebrated by the institution timely as mentioned in the calendar.
2. Start and end of the academic sessions are followed properly and any revision or modification suggested by the University are incorporated from time to time.
3. Internal examination dates are provided well in advance to the students through the academic calendar, so that students can prepare for their examinations and make suitable arrangements for any personal commitment.
4. Continuous internal evaluation in the form of class tests, mid-term examination, preliminary examinations and projects are

mentioned in the calendar and conducted to improve the performance of the students academically. Performance of the students in these examinations are analysed and communicated to the parents and students during parent teacher meetings. This helps parents and students understand the extent of learning and devise measures to improve scores in final examinations

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.ckcoe.org%2Fupload%2Facademic-calendar.xlsx&wdOrigin=BROWSELINK

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

191

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

191

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross- cutting issues relevant to Gender, Environment & Sustainability, Human Values and Professional Ethics are

integrated directly or indirectly into the curriculum designed by the TamilNadu Teachers Education University of Chennai.

Professional Ethics: Professional ethics are integrated in different courses across different programs. Exposure to such courses makes students aware of the various ethical practices that they should adhere to in their professional life.

Gender: Gender sensitization is an important component included in various courses offered under different programs. Students are made aware of the rights and laws of women, and how they can be protected against exploitation and are also taught various methods and strategies to attain women empowerment.

Human Values: One of the important responsibilities of the education system includes sensitization of students towards various issues of the society. Knowledge alone cannot satisfy one emotionally and socially; a blend of information and feeling is required to attain a sense of fulfilment. The programs and courses are so designed to incorporate human values such as peace, honesty, equality, justice, patriotism, democracy, and so on.

Environment and Sustainability: Students need to be sensitive to the changing demands of the environment, and develop measures that focus on sustainability. Courses and programs offered by the institution make the students aware about the grave environmental issues and help them find out methods of making the environment clear and greener. Activities organized by clubs and committees also encourage use of eco-friendly or recyclable products.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

89

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The classification of students on learning levels is based on the marks scored in the entry level assessment test. Based on the marks secured, students are calasified as slow, advance and medium learners.The college has introduced psycho-metric testas an additional tool to assess the multiple intelligence of the students.

a) Steps taken for advanced learners:

- Semester toppers & university rank holders are felicitated on Annual Day.
- Encouraged to help slow learners by covering important topics via lectures.
- Nominated for Student Council & given leadership roles.
- Motivated to make presentations, write papers & participate in conferences/seminars/workshops
- Encouraged to write articles in College/Departmental magazines and to take on editorial work.
- Subject expert lectures are organized to provide additional support to the students in improving their academic performance.

b) Steps taken for slow learners:

- Videos/lectures on important topics prepared by fast learners on the department's YouTube channel to facilitate learning. 'Peer Learning' sessions were organised in which they addressed problem areas of slow learners.
- Low-performing students are provided assistance in practicals& classes
- Online doubt-clearing classes organised
- Extra classes are taken for revision
- Mentor-mentee interaction keeps faculty in constant touch with students Tutorial classes are taken as remedial sessions for slow learners

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
11	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student learning experience is enhanced through the adoption of varied methodologies namely :

Experiential Learning -

- Club activities , Field Visits, are done in order to give hands on experience about the topics covered in the syllabus.
- Making of Documentaries and Short Films by students
- Student Internships at CBSE/Stateboard.
- Student teaching and Seminars
- Innovation Festival.
- Drama, Art, Theatre.

Participative Learning :

- Club activities, Seminars, Group Projects, Industrial visits, Peer learning methods are adopted to enhance learning experience and also to inculcate managerial skills, leadership quality, team spirit and synergy among students
- Exhibitions and Demos conducted by students.
- Hands on Workshops and laboratory Experiments.
- Webinars
- Flipped classroom
- MOOC/ Coursera Courses

Students have contributed in the college magazines of the college.

Problem Solving:

- Additional assignments are given for students of Mathematics to improve their logical thinking.
- Case studies are adopted to enhance critical and analytical skills.
- In addition, video screening and group activities are organized for the students where small cases are discussed and the problem at hand is solved by the students.
- Project based learning
- Quiz
- Learning through games

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is adequately and sufficiently equipped with ICT infrastructure to enable all teachers to utilise the newest technological developments in the field of Information and Computer Technology.

ICT-enable Infrastructure

The campus premises are WiFi-enabled.

Majority of the classrooms are ICT enabled.

The college has a well-equipped media centre with shooting floors, audio recording studio.

Interactive panels have been set up at multiple locations to support interactive ICT-enabled teaching.

Moodle, an opensource learning platform, is the official learning platform of the college which is used for various academic purposes.

IQAC took measures to equip teachers ICT-friendly by organizing training in and workshops on Moodle.

Other ICT-focussed Initiatives

- The College has its YouTube Channel, facebook, twitter to broadcast video related to any programme and festival celebration.
- Faculties of the College have used various online platforms in different capacity for engaging lectures and sharing reading material such as Google Classroom, Kahoot!, Google tools, Zoom to create interactions during video lectures, etc.
- Smart class facility has been set up in two classrooms.
- The library is well-equipped with 5 desktops, each having LAN connection, for students to access reading material and conduct research activity.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institution has introduced several reforms in the examination and evaluation process. As an affiliated institution, Semester I to IV external examination assessment is conducted by the College, in accordance with the rules and regulations framed by the Tamil Nadu Teachers Education University, Chennai. As per the framework provided by TNTEU, 70marks are allotted for external evaluation and 30marks are reserved for internal evaluation, which is further sub divided into 10marks for test. 5 marks discipline, 5marks assignment & task and 5 marks for attendance and 5 marks for overall performance in class. Some of the measures to improve the examination process: Periodic assignments, presentations and class tests are undertaken Projects are allotted for subjects like Foundation Course Tutorials are conducted for subjects like Business Communication and Mathematics These activities are directed at improving the academic performance of students and help them improve their scores in examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the end of each semester, there is a final exam which is uniformly conducted for students across all the affiliated colleges of TamilNadu EducationUniversity, Chennai. The Internal Assessment is conducted through Class Tests, Tutorials, Assignments and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner. The institution has a well-defined system in place to deal with examination related grievances. The College has adopted an online system where each student can view her total assessment marks at the end of each semester and can report discrepancies. The College follows a completely web-enabled (online) internal assessment and attendance management system. Assignment and test / project marks are uploaded on the College website. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies. All detected errors are

promptly reported to the TamilNadu Teacher Education University by the College. Mentor-ward systems also serve as a platform where students may bring their grievances to the attention of the professor.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

CK College, Cuddalore, in its one of the latest revisions, incorporated Outcome-based education (OBE) paradigm into its curriculum and syllabi, after having organized several training programs and workshops for the faculty and members of Boards of Studies. OBE ensures that educational activities focus on Learning, based on achievable and measurable outcomes. The number of training programs, workshops, and internal deliberations on OBE for the faculty and involvement of employers, alumni and academic experts helped the institution define the POs, PSOs and COs for respective programmes and courses. The Vision, Mission, POs, PSOs and COs are communicated to the faculty members through Printed syllabus, College Manual, Academic management System and College website. These are communicated to the students, through the College Academic Calendar, College website and through the Department Notice Boards. Soft copies of syllabus with PSOs and COs are shared with the students through whatsapp. During the Students Induction Programme for the freshers POs, vision, mission and core values of the college are exposed to the new comers extensively in detail. Teachers who handle various courses explain course outcomes and relate such outcomes to POs and PSOs while introducing the course at the beginning of a semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	D:\naac\co & po .docx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Throughout the year the faculty records the performance of each student on each programme outcome. At the same time bridge classes are also conducted for slow learners to make pace with the desired progression.

Evaluation Process: The programme outcomes and programme specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, internal and home assignments, unit tests, surprise tests, open book tests, etc.

Average attainment in Evaluation Process: Students under university examination are evaluated for 70% of total marks and institution for 30% marks as internal assessment. Students enrolled for Online Certificate Courses offered by the institution are evaluated by the institution itself. At the same time, observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year. Some Methods of measuring attainment includes

- Annual and End Semester University Examination
- Internal and External
- Feedback Evaluation
- Internships Placements
- Higher Studies

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	D:\naac\co & po .docx

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
88	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://drive.google.com/file/d/1M8WGUhZbhtyBximRZGrgUV01-ECT_yUr/view?usp=drive_link	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

30

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

CK College organises many activities to sensitise students to social issues and prepare them to respond adequately to realities outside the classroom. Conducted many events including programmes under Swatch Baharat Abhiyan, Aids Awareness, Community-Village Engagement, Gender Equality, Child and Women Welfare, Health and Environment Protection etc., and teach social values and commitment to society.

National Service Scheme (NSS) at CK college aims to develop the personality of student volunteers through community services and make them sensitive and responsible human beings aware of the socioeconomic realities of India.

The Women's Studies Centre (WSC) is critical in fostering gender sensitivity through seminars, inter-institutional collaborations, lectures and workshops organized throughout the year.

National Cadet Corps (NCC) CK college trains young students to live a life of discipline and service to society through various

activities including residential training camps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1613

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- CK college is Wi-Fi enabled.
- The teaching block has spacious classrooms, tutorial rooms, physical science lab, mathematics lab, biological science lab, computer lab and Psychology departments have well-equipped labs (with lab assistants). The classrooms and labs are ICT enabled. The seminar hall is equipped with a Smart Board.
- The computer labs with updated equipment and projectors, providing access to software packages
- The AV Room and RCC are equipped with 1 television, 2 Handycams, 1 projector, and 1 desktop & laptop
- College has spacious auditorium, well designed separate staff rooms and committee Rooms,
- The college has separate infrastructure facility such as classroom, laboratories, library, common amenities like girls room, boys room etc.
- The facilities like canteen, playground and vehicle parking area are available to the students by the college.
- The number of CCTV cameras have been installed to monitor the infrastructure.
- Face reading or Bio matrix system is used to monitor attendance of faculty.
- Library, help it's user to locate select and acquire the information needed.
- The diesel gensets are periodically maintained by technical persons
- Hardware and Software maintenance of computers and accessories are done timely.
- Fire extinguishers are installed and are checked every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ckcoe.org

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities

(B) Cultural PROGRAMS To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, poet writing and drama preparation etc.

- 1 Conference Halls
- Music Room
- Music Instruments
- Recording Facilities

Sports and Games

College encourages sports activities. A number of players has played district, university and even statelevel games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kho-Kho Handball Badminton, Tennis court, Cricker pitch andBasketball court. Some of the indoor games available in college are: Carrom board & Chess

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ckcoe.org

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3,01,74,66,100

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The collection includes more than 9000books, 19 journals, 20 CD's, 211 back volumes of the periodicals. During the last years 50 books were bought. The collection of books include documents covering a wide range of subjects from English literature, pure sciences, arts, history and social sciences, languages etc. The library is automated, and has a spacious reading hall and reference section with five air conditioners. The reading area can accommodate 50 users at any point of time. The library is automated with integrated library management software WEBSUBU. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The books are being bar coded and the

users are given unique barcode ID. Apart from the printed books the library is having access to e resources of n list which is a part of WEBSUBU, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The Internet room is provided with 2 systems with 3 Mbps. The Library is provided with Wi-fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.ckcoe.org/library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3,71,130

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Desktops have OS Windows 7, Windows 10 and Windows 11, Most desktops have Office 2010 pro, with a few running on Office 2013, 2019 and 2021 pro.

Laptops function via Open Office. Windows OS, Office automation packages and Antivirus softwares are updated regularly.

Software packages like

User backups for all systems are taken every month, while a backup for servers in the library is taken daily.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6,33,333

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Every department maintains stock register and an annual stock verification is carried out.
- The college office maintains a maintenance report register.
- Security and safety equipment are maintained with support of experts
- A Firewater Pumping System covers the entire college.
- The college water tanks are cleaned monthly, proper upkeep of the RO water plant and the water chiller plant is ensured.
- To conserve water, rainwater harvesting system has been established in the college.
- The power generator is serviced annually. The college undertakes regular maintenance of the solar grid power plant and elevators.
- To utilize common amenities, bookings are done with the approval of the principal.

- The routine maintenance and cleaning of the campus.
- A caretaker supervises the day-to-day maintenance of CK college's infrastructural facilities.
- A Purchase Committee approves purchases for the maintenance and upgrade of the college.
- Designated floor incharges maintain the classrooms, help students and report to the full time caretaker.
- The laboratory assistants take care of the laboratories.
- Maintenance and augmentation of the library facilities are regularly done
- The library is maintained by staff members, headed by the Librarian.
- The technical staff is in charge of Preventive and Corrective maintenances.
- Computers are evaluated biannually and classroom projectors' lenses and filters are serviced annually. ICT facilities are regularly checked and upgraded when required.

Sports

- The proper utilization and maintenance of the sports Infrastructure is the responsibility of Physical Education Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

74

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
100	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
100	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

27

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

19

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has active student council. The student council members work along with the rest of the students. The student council members have frequent meetings on all matters regarding college. The council members have a voice in quality matters of the college. Student's representatives are encouraged to give suggestions in academic body. Their feedback is taken in to accounting in the up gradation of the teaching-learning process, infrastructure.

- The union organize different occasions under the leadership of the incharge faculty such as Teachers Day, Diwali, Christmas and other different occasions of national important/religious, social significance.
- To report periodically to the authority regarding the completion of course taught in the classroom teaching.
- To take initiative to join in different sports and cultural event organized by the University .
- To organize literary academic activities, competition etc. among students.
- To looks after the students common room related to its cleanliness, discipline and the facilities amenities available in it.

The Sports Committee members manage sports equipment, sports event

schedule etc.

Every department has a Department Students Council which closely involves with all activities of the department such as organizing inter-collegiate fests and events

Important Committees are

1. Internal Complaints Committee
2. Grievance Redressal Committee
3. Anti-Ragging Cell
4. IQAC
5. Career Guidance and Placement Cell
6. Fine Arts Committee
7. Admission Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Alumni group meet every year in the college.
- Alumni and former faculty actively participate in college annual day ceremony.
- Every year on the occasion of the annual day celebration grand evening meet of alumni is arranged in the college.
- The college invites alumni as resource person for seminar, conference and workshop organize in the college
- Alumni funds for giving a shield to the students who comes first in B.Ed. Examination every year.
- Inter action of the alumni with current batch students to clarify their doubts and initiate smooth transition of the new student of the year.
- Arrange Guest lecture to enhance the knowledge of current year students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College strives to achieve academic and professional excellence through proper governance and decision-making. At the beginning of the academic year, IQAC meets up with the head of the departments and committees to discuss about new policies and strategies and proposals that need to be adopted in the coming year. Inputs and suggestions received in this meeting are discussed with the Principal, who presents the same to the Management Committee for further action. After the approval, the Principal, along with IQAC team implements the same for the current academic year. IQAC also plays a vital role in designing the perspective plan of the College that targets various benchmarks. After careful deliberations, these strategies are approved by the Principal and management committee and also incorporated in designing the perspective plan. Decisions regarding planning and implementation of all activities and programs in the college are undertaken by head of departments and committees, in cooperation with all faculty members and other stakeholders of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The college management decentralizes all academic and administrative matters by constituting various associations consisting teachers and students representatives.
- In decision making process every members of the committee are given complete freedom to express their views about opinions.
- Their views and opinions are well taken for the improvement of the college functions.
- The teachers leading the different associations have the full freedom to plan and execute programmes.
- Student representatives of various associations are also

involved in organizing all activities of the club.

Teaching Faculty: Representation of Teachers in Boards of Studies, Research Council, Examination Committee ensures teachers' participation in making academic decisions.

Students participate in governance of college through Students Union and Students Council

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan in consultation with the various committees are designed to collaborate with all the stakeholders to ensure inclusion and participation. The strategic / action plans at CK college are always mindful of addressing the needs of all the stakeholders in a balanced manner. The effective deployment of action taken plans (2022- 2023) (attached herewith) include specific action taken to ensure the appropriate deployment of personnel, material, and resources to ensure the implementation of the strategic / action plan, adopted. The action taken plan among other things indicates the optimal use of resources on the CK college Campus, the upgradation of teaching and learning infrastructure, revisiting discipline-centric programmes of study, rigorously enhancing inclusion on campus, and cultivating wellness on Campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the institution consists of the Management, Governing Body, Principal, teaching staff, non-teaching staff, and students. The Governing Body of the College meets at least thrice a year to discuss issues regarding the overall development of the College. The principal is assisted by Departments' Teachers-in-Charge (TICs), the Staff Council (teaching faculty), the Academic Advisory Committee (AAC), and the Administrative Staff which encompasses the Administrative Officer and Junior Office Assistants and other support staff. The TIC oversees the functioning of the department. Staff Council meetings are held at least twice every semester for effective planning and implementation of programmes like academic, administration, curricular and extracurricular activities. The Internal Quality Assurance Cell (IQAC) of the collegeworks towards the realization of quality enhancement and monitors its internal quality. It is vigorous and focused. Student Council meetings are held regularly to address student-related issues and organize extracurricular activities. The Library's organizational structure includes the Librarian and faculty. Various committees are constituted for planning and executing academic, administrative, and extra-curricular activities. A new committee constituted this year was the AAC which assists the Principal in academic decisions.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A: Welfare Measures

1. Statutory Welfare Measures

Provident Fund

Group Insurance Scheme

Maternity Leave

Paternity Leave

2. Financial Assistance

Festival Bonus

Salary Advancement Scheme.

Financial support for attending Conferences/Workshops.

Faculty Researchers supported withonduty

Paid Vacation

3. Physical and Health Assistance

Free Medical Camps/Check-ups for all Staff

4. Awards and Acknowledgements

a. Staff members

Awards for new Ph.D. holders Awards for outstanding Research Publications Awards for Best Faculty Researcher and Best Research Supervisor

b. Staff-Family members

Endowments/Awards for children of Non-Teaching staff

5. Miscellaneous Welfare measures

Clean drinking water facilities, Car Parking, Canteen facility, staff Recreation Room, staff Discussion Rooms Annual Staff Picnic, Ladies staff Tour, Non-Teaching Staff Tour

B: Avenues for Career Development

Free Capacity building trainings and orientation programs for staffs

Regular workshop on ICT tools for effective teaching-learning

ICT Facilities

The College is fully Wi-Fi enabled.

Financial assistance to conduct FDP and Workshops for Research and enhancement of staff Collaborative training

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

43

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teacher's Self Appraisal:

CK college requires teachers to undertake a self-evaluation every year. Departments collate the data for appraisal of teaching-learning activities of teachers through departmental reports which are forwarded to the Principal. IQAC of CK college assesses these reports and conducts an academic audit duly shared with the departments. Departments fill a self-assessment proforma and prepare an ATR, appraised by the external auditor (expert in the discipline). It's also used for Faculty Career Advancement who are updated about their performance at each level, crucial for later promotions. It's done confidentially.

Administrative Appraisal: CK college follows the performance appraisal procedures as per UGC norms. Each employee fills out and submits the Annual Performance Appraisal Report (APAR) online. It's certified by the employee's respective Reporting Officer and further certified by Reviewing Officer. Constructive feedback is given to the employee so that they can enhance their performance level. The administrative audit is conducted by IQAC and an external agency.

Teacher's Evaluation by Students: Students provide online feedback. The feedback forms are available online on the website. These forms are then evaluated by the TIC and the Principal of CK college with the help of IQAC who analyze the reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is carried out annually by the internal auditing team appointed by the management. Concurrent Auditing is also done regularly for the self-finance accounts.

2. External Audit:

(i). Statutory Audits by the Chartered Accountants are conducted annually by the Chartered Accountants.

(ii). Government Audits: by the Accountant's General's Office, Cuddaloreby the Directorate of Collegiate Education, TamilNadu government (a). External Audit by Account General (AG) are conducted periodically. DCE, Govt of TamilNadu verify the utilization of funds received from the Central and State government agencies

(b). External Audit by Directorate of Collegiate Education (DCE), Govt of TamilNadu: conducts every year. They verify Cash Book, acquaintance of staff, SC/ST/OEC acquaintance, E-grants Account, Caution Deposit and Fee receipts.

Audit Objections and Rectifications: The audit objections are rectified by the accounts department and an Action Taken Report report with explanation is submitted to the Finance Committee and also sent to the auditor for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Well-defined Financial Policy of the college helps for mobilization of funds and its optimal utilization. The annual financial planning is done and financial decisions are taken by the Planning Board, Finance Committee and the Management Committee

Mobilization of Funds:

1. Earned income: Fee collected from students
2. Non-Government Funds: 1. Management's Contributions, . 2. staff Contributions,
3. New Infrastructure Development and Infrastructure Maintenance
4. Salary
5. Procurement and maintenance of Equipments
6. Conducting Seminars/ Workshops
7. Student Support (Scholarships, Fee Concessions and Freeships)
8. Conducting Extension Activities
9. Sports Promotion Activities
10. Library Expenses
11. Examination Expenses
12. Seed money for Research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance cell of the college has institutionalized several quality measures and strategies for improvement and up-gradation of the College at various levels.

Two such practices are enlisted here:

1. Outcome Based Education:

The evidence of success of any process lies in its outcomes and so is for teaching. The institution practices outcome based teaching learning. In this regard, the following initiatives have been undertaken:

- Common Learner Assessment test is done to identify slow and advanced learners.
- Mentoring support to students in order to understand their learning difficulties and improve the teaching strategies.
- Mapping teaching methodologies to course outcomes in teaching plan in order to ensure that all the learners are at par with each other.
- Experiential learning is adopted in various subjects like Economicsetc. in order to help learners understand by doing

The outcome of the above efforts are measured through the course outcome attainment mapping and evaluation

Collaborations:

- Employability is a major outcome for any program.
- In this regard, the institution is striving to develop linkages and collaborations with various organisations for training as well as placement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College is known to take proactive steps to ensure that quality initiatives are internalized into the general system of functioning of the institution, and any updates or improvements are periodically adopted.

Two such examples of implementing reforms are highlighted below:

Improving the Teaching & Learning process

- Common Assessment was initiated to evaluate slow and advanced learners. The information is used for designing the curriculum delivery strategies
- Course outcome attainment was modified and the new methodology involved attainment based on number of students

Faculty Empowerment:

- Faculty workshop was conducted to map the course outcome with teaching plan and also maintaining the teachers diary for the same.
- Workshop on Teaching methodologies like experiential, participative and problem solving was done .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The measures initiated by the institution can be broadly classified into :

- 1. Employment:** The institution provides equal opportunities to both male and female at the teaching as well as non-teaching level. More than 70% of the staff working in the institution are female employees.
- 2. Admission:** The process of enrolling students into the college is also unbiased and transparent, which is reflected from the fact that there are 80% and above female students taking admission in the college, and the ratio is around 50%. Students are also given equal exposure to lead various committees and clubs of the college.
- 3. Committees and Cell:** The 'Women's Development Cell' organizes Many programs towards gender sensitization in the college namely, POSH Training, Mental health workshop, Confidence Building Exercises and workshops to understand the various aspects of Gender. These measures help the students to imbibe a sense of equity in their respective gender roles. In addition, NSS, Student Council and also organize activities and seminars where equal participation of male and female students is promoted and

encouraged.

4. Complaint Redressal Cell: Students are given an orientation about Complaint Redressal Mechanisms available in the College like Anti-Ragging Cell, Internal Complaint Committee and Student Grievance Redressal Cell.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Steps taken by the college for disposal of waste

1. Solid Waste Management: The college has adopted various strategies to manage solid waste by practicing minimization, reuse, and recycling. Students creatively utilize waste papers, single-use plastic disposables, etc. for decoration at various college events. The college has the practice to use one-sided printed paper for internal communication and use reused papers in the institution. Dustbins are placed on each floor for disposal of all kinds of solid waste. Waste is disposed off to garbage carriers of the Municipal corporation every day. Decomposing plant

is constructed in the college campus for disposal of decomposable waste.

2. **Liquid Waste Management:** Liquid waste generated in the campus is discharged properly. Washrooms are cleaned daily by cleaning staff.

3. **e-Waste Management:** Since the college is relatively new and most of the computer systems are new, e-waste is not generated to a large extent. Toners and cartridges used in the process of printing are refilled so that waste can be minimized. e-waste collection drive was conducted and e-waste that was collected from inside and outside the campus were given to registered e-waste management companies for research/ recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

B. Any 3 of the above

3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

CK College has incorporated an inclusive environment into its institutional culture, by transcending differences and fostering harmony towards cultural, regional, linguistic, communal and socio-economic diversities. The institution is committed to nurture spirit of oneness and inclusiveness by educating students from diverse backgrounds in a spirit of universal brotherhood. Equal opportunity for all students in yearlong activities and academic/administrative positions instil a feeling of unity and togetherness. College provides access to education for all by strictly following the prevailing policies and rules of the government. A 6-day student induction programme for freshers helps to overcome regional, social and cultural differences among students. The institution's well-articulated Code of Conduct and Policies on the Divyangjan, Gender Equity, Grievance Redressal and Community Extension Activities are formal efforts to foster inclusiveness. The committees constituted in the campus like Grievance Redressal Cell, Anti Sexual Harassment Cell, Internal Compliance Committee, Minority Cell, SC/ST Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committee ensure justice, equality and inclusiveness of all in the Campus. The inclusive environment of the college is such that every student is moulded to promote and celebrate the pluralistic fabric of the nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various activities in order to promote and propagate Constitutional Awareness and value systems among the students. We believe in achieving Academic Excellence with Value Education. Different Departments/ Committees of the College conduct varied activities which can help in shaping the students to become responsible citizens of the Nation.

CONSTITUTIONAL AWARENESS:

In addition, Constitutional Day was celebrated to make the students realize the importance of Constitution and its ideals. The Women Development Cell had conducted several Workshops/Guest Lectures in order to educate the students on Laws pertaining to Women Empowerment and Safety. Session to sensitize the students on Indian Constitution and Gender was organized and it also included various laws mentioned in the Indian Constitution about equal treatment for all genders. Session on Human rights was conducted to build awareness among youth about their rights and duties. The NSS Unit of the College had observed Constitution Day by taking pledge promising to uphold the Constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to

C. Any 2 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The CKCollege believes in providing all-round development to the students; hence the Institution takes pride in celebrating events of National and International importance to create an awareness among the students.

1. Online Session on International Yoga Day was conducted by YRCand students were made aware of importance of Yoga.

2. The College takes pride in remembering the Martyrs of our Nation like Mahatma Gandhi, Jawaharlal Nehru, BR Ambedkar, APJ Abdul Kalam, Savitribai Phule and many others by celebrating their Birthdays and promoting their thought and Way of Life among the students through short films and Documentaries.

3. Independence Day & Republic Day are celebrated to instill the qualities of Patriotism, Sovereignty, Responsibility and a sense of belongingness towards the Motherland.

4. In order to promote gender sensitization among students National Girl Child Day, International Women's Day and International Men's Day were celebrated by the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: CK CllegeDigi-Campus

It is the Digitalized Governance framework that provides the foundational transparency and visibility to effectively manage the delivery of academic as well as administrative services to the stakeholders, primarily to the students. OBJECTIVES

- To support and simplify governance of institution and
- To make administration of institution more transparent, accountable and enable effective interaction
- To guarantee timely and effective administration of services and information
- To reduce cost
- To improve overall employee performance, empower team members with a sense of ownership

Best practise II : IIY (Invest In Yourself)

Investing in yourself will boost of confidence in own abilities and have a positive impact on self-esteem. As well as equipping with new knowledge and skills, focusing on personal development will help you get to know yourself better.

The goals are:

- To empower the faculty and teacher trainees in the use of ICT tools
- Use of digital content to enrich classroom teaching
- To develop innovative evaluation techniques
- Video recording of teaching practice sessions is done for

providing effective feedback to teach trainees.

- Students are exposed to the e-learning resources through the online course and ICT classes.
- They are encouraged to use these facilities.
- There is also a provision for accessing online educational resources through SWAYAM service.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1: Empirical Learning The distinctiveness of CKCollege has been explicated through the empirical learning endeavours prevalent in the institution as Students learn by doing and engaging themselves in hand-on activities, leading to their overall development.

2: Service Learning Students of CKCollege go through experiential education through community engagement. In the process, students link personal and social development with academic and cognitive development.

3: Eco-centric Learning Eco-centric Learning at CKCollege has gone beyond classroom, and has evolved through exploration of nature and engaging with the soil.

4: Innovative Learning Entrepreneurship Development Club, Innovation Cell, Exhibitions and Start-ups in the college are platforms to ignite the innovative skills of students. Through innovation, students not only exhibit their creative ideas, but also learn to further their innovative skills.

The students have conducted donation drives for flood affected people.

To spread awareness about COVID 19 and Dengue fever.

Sanitizer distribute school students .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To recognise the achievement of the Faculty, particularly in the field of research.
- To enrich and redesign the Mentor Ward System in light of NEP 2020
- To facilitate the implementation of the New Education Policy 2020 in the College by way of Orientation Programmes for students and faculty members.
- To work towards building a Centre for Community Engagement and Skill Development in the College.
- To streamline the process of data management in the College Administrative Office.
- To conduct Academic Administrative Audits.
- To initiate the process of building a hostel for the students of the College.
- The institute has been following a reduced paper drive.
- All communications are only done using G Suite.
- The students also contribute to this initiative, and all our event registrations are paper free and done only through web portal.
- We also strictly prohibit use of thermocol for any creative activities and most of the creative work are done by recycling of old material.